

LAKESIDE CENTER METROPOLITAN DISTRICT

8390 E. Crescent Parkway, Suite 300
Greenwood Village, CO 80111
www.lakesidecentermetrodistrict.org

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Wednesday, December 4, 2024

TIME: 1:15 p.m.

LOCATION: Via Microsoft Teams

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTM0MDQ4ODAtZDk2Mi00ZDE4LWlxYzMtNWM1N2VmMDQ4NDQy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22294eff39-c7d0-48c1-bc01-2bf9670aa52a%22%7d

Meeting ID: 263 208 541 921 Passcode: 6ana6x

To attend via telephone, dial 1-612-213-1012 and enter Conference ID: 864 185 038#

Board of Directors

Mike Tamblyn
Ron Bovard
Charles (Chuck) Woods
Vacant
Vacant

Office

President
Secretary
Treasurer

Term Expires

May, 2027
May, 2027
May, 2025
May, 2025
May, 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting, posting of meeting notices, and designate 24-hour posting location.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Discuss business to be conducted in 2025 and schedule regular Board meetings. Consider adoption of Resolution Establishing Regular Meeting Dates, Time and

Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
[Suggested meeting date: Wednesday, December 3, 2025 at 1:00 p.m. via video/teleconference]

II. CONSENT AGENDA - These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- A. Approval of minutes from the December 6, 2023, regular board meeting (enclosure).
- B. Approve filing of District Transparency Notice for 2024 on SDA website and District website pursuant to Section 32-1-809, C.R.S.
- C. Approve Annual Map filing pursuant to Section 32-1-306, C.R.S.

III. FINANCIAL MATTERS

- A. Approve and/or ratify approval of payment of claims (enclosure).
- B. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – preliminary assessed valuation, draft budget and resolutions).
- G. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”), and direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties (deadline December 6, 2024).
- H. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan, if necessary.
- I. Consider appointment of District Accountant to prepare 2026 Budget.
- J. Discuss statutory requirements for an audit. Consider appointment of District Accountant or engagement of outside accountant to prepare Application for Exemption from Audit for 2024.

IV. LEGAL MATTERS

- A. Discuss and consider approval of Master Service Agreement with Denver Commercial Property Services, Inc.
 - 1. Ratify approval of 2024-2025 Snow Removal Contract with Denver Commercial Property Services, Inc. (enclosure). Authorize District Counsel to prepare Task Order related to same.

2. Ratify approval of agreement with Denver Commercial Property Services, Inc. for Street Sweeping Services (enclosure). Authorize District Counsel to prepare Task Order related to same.
- B. Discuss and consider approval of Master Service Agreement with Schultz Industries Incorporated for Landscape Services.
1. Ratify approval of proposal from Schultz Industries Incorporated for 2025 Landscape Maintenance (enclosure). Authorize District Counsel to prepare Task Order related to same.
 2. Ratify approval of Schultz Industries Incorporated proposal for tree wrapping in the amount of \$59.00 (enclosure). Authorize District Counsel to prepare Task Order related to same.
 3. Ratify approval of Schultz Industries Incorporated proposal for winter watering in the amount of \$198.00 (enclosure). Authorize District Counsel to prepare Task Order related to same.
- C. Discuss May 6, 2025, Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025. Discuss the need for ballot issues and/or questions.

V. MANAGER MATTERS

- A. Authorize renewal of District’s insurance, including workers’ compensation coverage, and Special District Association (“SDA”) membership for 2025 (enclosure).
- B. Review and consider approval of CLA Statements of Work for 2025 (enclosure).
- C. Website Accessibility Discussion
1. Designate website compliance coordinator.
 2. Review and consider authorization of website compliance coordinator to obtain a proposal for remediation services for statutorily required documents and authorize Board member to approve proposal (enclosure).
 3. Authorize Board member or committee to work with District staff to transition website to ADA compliant hosting platform (enclosure).

VI. OTHER BUSINESS

VII. ADJOURNMENT

There are no meetings scheduled for the remainder of 2024.